

Application for Employment



Personal Information

Name: Last First Middle			Last 4 of SSN:	
Address:		City:	State:	Zip:
Phone: Primary Alternative			Are you 18 years or older? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Position

Position(s) you are applying for:		Desired salary:	Available start date:
Are you currently employed? Yes <input type="checkbox"/> No <input type="checkbox"/>	Company:	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	Phone:

Related experience and skills: _____

Work History Begin with your most current or recent employer

Company/Location	Dates Employed	Supervisor/Phone	Position	Reason for leaving



Education

Name of school	Location	Years attended	Subject(s) studied	Did you graduate?
High School				Yes <input type="checkbox"/> No <input type="checkbox"/>
College				Yes <input type="checkbox"/> No <input type="checkbox"/>
Trade or Business				Yes <input type="checkbox"/> No <input type="checkbox"/>

References Provide 3 persons, not related to you, whom you have known for at least one (1) year

Name	Years known	Company	Title	Phone

"I certify that all the information submitted by me is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected. My employment may be terminated at any time. In consideration of my employment, I agree to conform to the company's rules, regulations, and policies and agree that my employment and compensation can be terminated, with or without cause, and with or without notice at any time at my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice at any time by the company. I understand that no company representative other than its owner, and then only when in writing and signed by the owner, has any authority to enter an agreement for employment for any specific periods of time, or to make any agreement contrary to the forgoing."

_____ I certify that all answer given herein are true and complete to the best of my knowledge.

_____ I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

_____ In the event of employment, I understand that the false or misleading information given in my application or interview(s) may result in discharge.

Signature of applicant

Date

